



FLORIDA DEPARTMENT OF EDUCATION  
TALLAHASSEE, FLORIDA 32399-0400

Tom Gallagher  
Commissioner

July 9, 1999

The Honorable John Carvelli  
1774 Gaskins Circle  
Port St. Lucie, Florida 34952

Dear John:

It is a pleasure to appoint you to serve on the governing board of Jobs for Florida's Graduates (JFG). As you know, JFG is Florida's arm of Jobs for America's Graduates, Inc. (JAG), an organization with 20 years experience in helping at-risk individuals to complete high school, secure quality employment and enroll in postsecondary education and training needed to compete in today's demanding job market.

I believe that your particular expertise will be an asset to this group, and I appreciate your willingness to serve. Our first meeting will be held at 1:00 p.m., Wednesday, July 21, 1999, in the Department of Education conference room in Plaza Level (PL-08) Capitol Building. We anticipate that the meeting will conclude around 4:00 p.m. Your travel expenses will be paid by the Department, and staff in Carl Miller's office will assist you with the arrangements, 850/487-7153. Please contact Dianne Redd at 850/413-0326 to confirm your attendance.

The challenge ahead of us is exciting, and I look forward to working with you in the months to come on the significant endeavors of this board.

Sincerely,



Tom Gallagher

TG/ng

cc: Mr. Carl Miller, Jr.